

## **BY-LAW NO. 14**

### **METROLINX** (the "Corporation")

A by-law relating to voluntary payment of parking penalties for the Corporation.

BE IT ENACTED as a by-law of the Corporation as follows:

1. Any officer appointed by the Corporation to enforce the provisions of By-law No. 2 may issue a parking infraction notice to any person who has allegedly contravened a by-law of the Corporation respecting parking or traffic.
2. The parking infraction notice shall set out the licence plate number, the date and time at which the vehicle is parked in contravention of By-law No. 2 and any other information necessary for a thorough understanding of the circumstances of the alleged contravention. The parking infraction notice shall be attached to the vehicle or handed to the owner or operator of the vehicle if present.

#### Parking Infraction Notice:

3. Within fifteen (15) days of the date when a parking infraction notice is issued, the penalty as set out on the parking infraction notice (Set Fine) may be voluntarily paid in disposition of the parking offence. Upon voluntary payment by any person of the corresponding penalty, no further proceedings shall be taken in respect of the offence alleged in the parking infraction notice.

#### Payment:

4. The Corporation reserves the right to determine the appropriate methods of payment under this by-law.
5. The Corporation reserves the right to accept or refuse payments made in disposition of a parking offence under this by-law.
6. Payments that are dishonoured may be subject to an administrative charge established by the Corporation and/or forwarded to a third party for collection.
7. If a voluntary payment is not paid in accordance with the procedures provided in this by-law, the provisions of the *Provincial Offences Act*, R.S.O. 1990, c. P.33 shall apply.

#### Alternative Dispute Process:

8. Within fifteen (15) days of the date when a parking infraction notice and/or a notice of impending conviction is issued, an individual may request administrative

review of the alleged parking infraction. The request may be made by telephone at 416-869-3200 or 1.888.GET ON GO, or by written submission to the attention of the Parking Administrative Review Office at:

Metrolinx/GO Transit  
20 Bay Street  
Suite 600  
Toronto, ON  
M5J 2W3

9. The Administrative Reviewer reserves the right to vary, modify, adjust, amend or withdraw the parking infraction penalty without prior notice.
10. A request for administrative review shall not be accepted after forty-five (45) days following the date of offence.
11. If the matter is unresolved following the administrative review process, an individual is entitled to commence court proceedings.

The foregoing by-law enacted on May 13, 2005 pursuant to Section 11(1) of the *GO Transit Act, 2001* and continued under Section 43(6) of the *Metrolinx Act, 2006*, is hereby amended, restated and passed as a by-law of the Corporation on June 23, 2011 by the Members of the Board of Directors pursuant to Sections 21 of the *Metrolinx Act, 2006*.